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CITY & COUNTY OF SAN FRANCISCO
TRANSITION PLAN FOR
CITY HALL ACCESSIBILITY

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STATEMENT
CONCERNING STANDARDS UTILIZED
IN SURVEY INSTRUMENT FOR TRANSITION PLAN

The accessibility survey instrument utilized for this Transition Plan was prepared by the Department of Public Works and titled "Disabled Access Survey Form, Revision 8, Version 4/23/92". The survey instrument incorporates the most restrictive provisions of the following standards:

1. Title 24, California Administrative Code, California State Accessibility Standards Interpretive Manual 7/19/89
2. Uniform Federal Accessibility Standards (UFAS) 4/1/88
3. Americans with Disabilities Act of 1990, Accessibility Guidelines, 7/91

Because accessibility guidelines for Title II of the ADA have not yet been promulgated, the ADA allows a public entity to comply either UFAS or Title III ADA accessibility guidelines. Until Title II guidelines are developed, structural improvement projects in the public areas of City Hall will utilize both ADA guidelines and UFAS and will comply with the most restrictive of either code. If the codes conflict such that compliance with both is impossible, we will rely on the UFAS standard. In addition, any remodeling or construction work at City Hall will comply with the State Building Code, Title 24, of the California Administrative Code.

INTRODUCTION

This draft Transition Plan describes Part I of the City and County of San Francisco's program to ensure that programs, services and activities conducted in City Hall are accessible within the meaning of the Americans with Disabilities Act (ADA) of 1990. This program includes some elements that result in a level of accessibility exceeding the ADA's requirement of program access. This Plan focuses on:

1. All public areas within the building which are within the purview of the Chief Administrative Officer (CAO) as the landlord for the building. More specifically, these areas include:
 - o Paths of travel from the accessible parking spaces on Van Ness Avenue and McAllister Street to and through the Van Ness Avenue entrance to and through all hallways.
 - o Services, i.e., restrooms, drinking fountains, and telephones that are available for the general use of the public using the building.
 - o Public Meeting Rooms on the second floor (Room 228, 282 and the Chambers of the Board of Supervisors).
2. All public areas in the building which are within the control of the Board of Supervisors including the Board Chambers and Committee Room.

Part II of the City's program to bring City Hall into compliance with ADA will include all other areas of City Hall which are under the control of individual departments other than the CAO or Board of Supervisors. These departments are completing transition plans as part of their overall self-evaluations of the accessibility of their services, policies and practices. Once their efforts are complete, those plans which pertain to City Hall will be combined and incorporated into this document.

The CAO and Board of Supervisors welcome the input of persons with mobility impairments and all other persons with disabilities into the development of this plan. The CAO is responsible for implementation of this plan for public areas. The Clerk of the Board of Supervisors is responsible for areas under the jurisdiction of the Board.

PLAN

In Fall 1991 the Chief Administrative Officer asked the Director of Public Works to perform an accessibility survey of all public areas of City Hall within the purview of the CAO. This survey scope was subsequently expanded to include public areas under the control of the Board of Supervisors and public meeting rooms on the second floor.

To address the needs identified in the survey, the CAO and Board staff, working closely with staff of the Department of Public Works and City Attorney's Office and the Mayor's Disability Coordinator, developed a three-phased Transition Plan.

Phase I encompasses a set of projects which could be initiated immediately using available funding sources. These projects are nearly complete.

Phase II encompasses a second set of projects for which funding has been received through the City's annual Capital Improvement Program.

Phase III includes a third set of projects which will be completed as part of a planned seismic upgrade of City Hall. This program is funded through a General Obligation Bond Program approved by San Francisco voters in June 1990.

These three phases of the overall transition plan are described below in more detail and summarized in Attachment A.

Phase I

As noted above, Phase I includes a set of high priority projects which could be accomplished with available funds. Phase IA projects include: 1) installation of an accessible parking space on Van Ness Avenue and conforming curb ramps at intersections and cross walks around City Hall; 2) design and construction of accessible men's and women's restrooms and an accessible drinking fountain on the second floor, and 3) design and installation of signs and elevator improvements to insure a known, accessible, and clear path of travel from the Van Ness Avenue entrance to all accessible services. Phase IB projects include accessible telephones on the second floor and in the basement, a TDD unit in the second floor accessible telephone, and sound enhancement devices in three public meeting rooms.

Phase II

Phase II involves a set of projects to be completed over the next three years. The projects are:

Phase IIA – completion of the first set of accessible elevators, safety strips on exterior stairs, warning mats around all wall-mounted drinking fountains, correction of interior door pressures of public meeting rooms, and addressing accessibility to public meeting rooms.

Phase IIB – accessible men's and women's restrooms, drinking fountain, and telephone on the basement and 4th floor, associated interior signage, second set of accessible elevators and associated interior signage.

Phase IIC – study areas of refuge or rescue.

Schedules for completion of these projects are attached.

Phase III

Phase III includes the reconstruction of the basement of City Hall. As noted above, this project will be completed as part of the overall seismic upgrade of City Hall. The seismic upgrade will require all basement flooring and improvements to be removed and replaced. When these improvements are completed all services will be accessible.

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CITY HALL ACCESSIBILITY
TRANSITION PLAN
SUMMARY MATRIX

<u>Phase</u>	<u>Projects</u>	<u>Cost</u>	<u>Completion Date</u>
I.A.	Disabled access parking space on Van Ness Ave		Completed
	Conforming curb ramps at intersections and cross walks		Completed
	Lower elevator handrail height; lower elevator control and phone height; install floor button extenders		Completed
	Exterior signs and identification		Completed
	Interior signs and identification		Completed
	Design and construct accessible men's and women's restrooms on the 2nd floor		Completed
	Install accessible drinking fountain on the 2nd floor and warning mat around fountain		Completed
	Subtotal	\$130,000	
I.B.	Install accessible telephone on the 2nd floor and basement		Completed
	Sound enhancement equipment for second floor public meeting rooms (Board Chambers, Rooms 228 and 282)		Completed
	Portable sound enhancement equipment for other rooms		Completed
	Subtotal	\$20,100	
PHASE IA & IB	TOTAL	\$150,100	=====

City Hall Accessibility, Transition Plan
Summary Matrix...

<u>Phase</u>	<u>Projects</u>	<u>Cost</u>	<u>Completion Date</u>
II.A.	Place floor indicators on elevator door casings (visual and Braille); install lowered outside call buttons and emergency phone		Completed
	Place safety strip on Van Ness stairs		Completed
	Place safety warning mats around all wall-mounted drinking fountains		Completed
	Place proper signage in public meeting areas		Completed
	Correct interior door pressures for public areas		Spring 1993
	Address physical accessibility of Board Chambers, Room 228, 282 and 249, including seating and doors		Completed
	Subtotal	\$113,200	
II.B.	Create a second bank of accessible elevators; lower elevator handrail height; lower elevator call button height inset; place floor indicators on elevator door casings (visual and Braille); lower elevator control, phone height and emergency phone		Summer 1993
	Interior signs and identification		Summer 1993
	Design and construct one accessible men's restroom and one accessible women's restrooms on the 4th floor		Summer 1993*
	Install an accessible drinking fountain on the 4th floor		Summer 1993*

* Final decision on timing of these projects is contingent on timing of seismic work at City Hall.

City Hall Accessibility, Transition Plan
Summary Matrix...

<u>Phase</u>	<u>Projects</u>	<u>Cost</u>	<u>Completion Date</u>
II.B. cont.			
	Create accessible telephone booth on the 4th floor and basement		Summer 1993
	Interior signs and identification		Summer 1993
	Subtotal	\$148,100	
II.C.	Study creation of areas of refuge or rescue		Spring 1993
	Interior signs and identification	_____	
	Subtotal	\$6,700	
	PHASE II A, B and C (CIP funds)	TOTAL =====	\$268,000 =====
III.	Design and construct accessible men's and women's restrooms in the basement		*
	Install accessible drinking fountain in the basement and install warning mat around fountain		*
	Interior signs and identification	_____	*
	PHASE III (City Hall G.O. Bond 1990)	TOTAL =====	\$69,100 =====
	GRAND TOTAL	\$487,200 =====	

* To be completed as part of the seismic upgrade project.

